## Halloween Decorating Guidelines

1. Hall council, staff and residents may begin decorating for Halloween the Sunday prior to Halloween. Students and staff may make decorations before this time; however, nothing can be put up before the Sunday prior Halloween.

2. No smoke detectors, sprinklers, fire extinguishers, AEDs, cameras, or exit signs may be covered, hidden in any way, or have anything attached to them. This action will result in disciplinary measures.

3. There must be a clear pathway to walk through all hallway and lobby areas: no obstacles to maneuver over, under, or around.

4. Obstructions that hang from the ceiling or walls that require individuals to "duck" or cause them to hit their heads are prohibited.

5. Strobe lights cannot be used (due to medical conditions). Fog machines are prohibited, with the exception of the day of Halloween.

6. Hallway, lobby, lounge, and/or other lights may not be replaced with colored light bulbs. Lights and light fixtures are not to be covered entirely; however, you may droop paper from them, provided the paper/material is not flat against the light.

7. The hallway, lobby, and lounge areas must be bright enough that one end of the lobby can be seen from the other. Lights may be dimmed a bit during the Halloween event itself.

8. Everything must be taken down/cleaned up no later than midnight the day following Halloween.

9. The use of detergent, liquid or powder, as well as chalk is strictly prohibited.

10. Participating residents should come down to the first and second floors (only) to pass out candy to guests. Though some candy will be provided, residents should secure one to two bags of candy ahead of time.

11. Materials from the outdoors that may bring in dirt or bugs are prohibited. This includes, but is not limited to leaves, dirt, straw, animals, and trees. The only exception to this rule: **Pumpkins** (#8 also applies to pumpkins). Unwanted pumpkins should be taken directly to the outside dumpster.

12. Decorations, costumes, masks or behaviors that promote violence and/or terror are prohibited. Decorations designed with a blood and gore theme are not acceptable.

13. Music with obscene lyrics or inappropriate content is not permitted.

14. Physical contact with guests is not permitted. For example, a resident may not grab a child or parent, at any time.

15. Glitter or anything else that will stain or get stuck in the carpet is prohibited.

16. The use of duct tape on painted surfaces is prohibited. Use blue tape to secure all materials to walls and surfaces.

17. All Halloween activities must be located inside the lobby/1<sup>st</sup> floor area of Hunter Hall.

18. Have Fun!